

**The Lincoln National Life Insurance Company**  
**POLICY & PROCEDURE**  
**Provider Data Reporting Requirements**

**Operation:** Group Protection  
**Purpose:** Maintain a policy for provider data reporting requirements  
**Applicability:** Applies to all PPO Service Areas.

**POLICY:**

It is The Lincoln National Life (LNL) Insurance Company's policy to require timely notification by its leased networks' dental providers of data reporting to the leased network, so the network can provide accurate and timely data reporting to LNL.

If changes to any of the following occur, the participating provider must provide notification to the networks of which he or she is a member as timely as possible, but no later than 10 business days following the change.

- Practice Name
- Address (physical location) of Practice
- Mailing Address (if different from above)
- Specialty
- Tax Identification Number
- Telephone Number
- Change in Group Practice
- Open/Closed Office Status (Accepting New Patients)
- National Practitioner Identifier (NPI)
- Languages Spoken
- License status
- Whether accepting new patients
- Whether the dental office is handicap accessible